

*CHURCH OF ST. VINCENT PALLOTTI
FINANCE COUNCIL MEETING
RECTORY/ADMINISTRATION MEETING ROOM*

*January 13, 2009
7:00p.m.*

Present: Rev. Msgr. Louis A. Marucci, Pastor
John Hargrave, Chairperson
John Bond
Gerald DeFelicis
Joseph Dougherty
Daniel Farrell, Trustee
Ann Marie Flamini
Richard J. Hatch, CPA, Trustee
John J. Master, Jr.
John Wilson

Meeting commenced at 7:08p.m.

Msgr. Marucci began the meeting with a prayer.

Approval of Minutes – Meeting of November 11, 2008

Motion to Accept and Approval of Minutes – Mr. Wilson

Motion Seconded – Mr. DeFelicis

Unanimous Approval

Motion Carried

Annual Reorganization – Chairperson - 2009

Nomination of John Hargrave as Chairperson – Mr. DeFelicis

Motion Seconded – Mr. Wilson

Unanimous Approval

Motion Carried

Mr. Hargrave offered his thanks for the vote of confidence by the Finance Council.

Annual Reorganization – Subcommittee Members - 2009

Mr. Hargrave inquired whether any member of the Finance Council desired to serve on a different subcommittee than that on which they served in 2008. Mr. Daniel Farrell will be serving on the Stewardship and Development Subcommittee to fill the position held by Terry Ryan, former Trustee.

Facilities Management Subcommittee

Extensive dialogue with regard to the role of the Facilities Management Subcommittee of the Finance Council.

Nomination of Administration and Finance Subcommittee 2009- Chairperson

Mr. DeFelicis volunteered to continue as Chairperson and approval given.

Chairperson – Gerald DeFelicis

Members – Richard J. Hatch and John Bond

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Nomination of Facilities Management Subcommittee 2009 – Chairperson

Mr. Master nominated Mr. Dougherty to continue as Chairperson. Mr. Dougherty consented and approval given.

Chairperson – Joseph Dougherty

Members – John J. Master, Jr. and John Wilson

Nomination of Stewardship and Development Subcommittee 2009-Chairperson

Mrs. Flamini nominated Daniel Farrell as Chairperson. Mr. Farrell consented and approval given.

Chairperson – Daniel Farrell

Members – Ann Marie Flamini and John Hargrave

Old Business – Minutes of Finance Council Meeting – July 8, 2008

Finance report submitted to Diocese to be posted on parish website.

Msgr. Marucci stated that the newly designed, interactive parish website is available. Msgr. Marucci showed those present the website as it appears online and explained the various informational sections found within it. Additions and updates are occurring on an on-going basis. Presently, the Finance Council's September 9th, 2008 Minutes can be found, with subsequent Minutes to be added as they become available.

Old Business – Minutes of Finance Council Meeting – November 13, 2008

Report of Finances to Parish Members and Stewardship and Development Subcommittee Determination of Methodology for Parish Report.

After discussion, it was agreed that the report of Finances to the Parish members would be held on the weekend of Saturday, January 31st and Sunday, February 1st, 2009 at each Mass. Mrs. Flamini, Mr. Wilson, Mr. Hatch and Chairperson Hargrave agreed to address the parishioners at that time and discuss and/or answer any questions upon the conclusion of every Mass.

New Business

Review of Parish Registry and Profit and Loss Budget Performance Document by Administration and Finance Subcommittee for the period of November 1, 2008 to December 31, 2008

Members of the Administration and Finance Subcommittee reviewed these documents and indicated that report and registry were in order. No further action required.

Report from Subcommittees -
Administration and Finance Subcommittee

Report provided with review of financial documents with no further comments or action required.

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Facilities Management Subcommittee

Facilities Management Subcommittee Chairperson Dougherty offered his written recommendations for various maintenance budgetary items for consideration. It was agreed that the Preventive Maintenance Subcommittee of the Pastoral Council would be provided with the information for their review. Also, it was suggested that the Facilities Management Subcommittee continue to review the expenditures relative to their pertinent categories of interest in the budget. Msgr. Marucci indicated that David Thompson would be asked to chair the Preventive Maintenance Committee.

Stewardship and Development Subcommittee

Various ideas for fundraising were discussed, such as, a Spring golf tournament and possibly a calendar raffle. The idea of "Going Green" was also offered by collecting old and unused cell phones, digital cameras, laptops, ink cartridges, etc. These items could be collected and later mailed out, free of charge, for a monetary return.

Report of Finances to Parish Members – Completed in earlier portion of meeting.

Electronic Giving/Online Tithing

Chairperson Hargrave desired to discuss further with Administration and Finance Subcommittee Chairperson DeFelicis and discuss at a later time with the full Finance Council. It was stated that this manner of giving would be of no cost to the parish.

Appointment of new Subcommittee Members to replace Finance Council Members whose terms ended on December 31, 2008

Chairperson Hargrave advised that the members whose terms expired on December 31, 2008 have expressed a desire to continue to serve. Mr. Hargrave to ensure that another form for a three-year term is signed by said members.

Pastor Remarks

Parish Website - Msgr. Marucci discussed with the Finance Council Members the information to be placed on the newly, redesigned Parish website.

Pastoral Associate - Msgr. Marucci inquired regarding the hiring of a part-time Pastoral Associate. Msgr. Marucci recommended Sr. Jeanne Williams, OSF, Franciscan Sister of Allegany, for this position. The duties of a Pastoral Associate may include the coordinating of spirituality programs, hospital visits, funeral preparation, etc. Members offered questions and discussion.

Motion was made by Mr. Wilson to hire Sr. Jeanne Williams as a part-time Pastoral Associate, for two days a week, for a six-month trial period

Motion Seconded by Mr. Farrell

Unanimous Approval

Motion Carried

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Haddon Township - Msgr. Marucci advised that the parish had received an exorbitant water bill from the township. Msgr. Marucci stated that the township had been contacted and he had met with representatives of the township. Various attempts have been made to remedy this situation, but to no avail, including twice replacing the water meter. Presently, the parish is monitoring the meter readings. Msgr. Marucci felt that the Finance Council should be aware of the costs being charged for future payments of these bills. Chairperson Hargrave recommended that the Facilities Management Subcommittee assist Msgr. Marucci in resolving this problem.

Financial Documents

Administration and Finance Subcommittee Chairperson DeFelicis advised that the financial documents would be reviewed by this subcommittee on a quarterly basis. Thus, their next report would be provided at the May 12, 2009 meeting.

Motion to Adjourn – Chairperson Hargrave
Motion Seconded – Mr. Wilson
Unanimous Approval
Motion Carried

Meeting adjourned 10:50p.m.

Next Meeting – Tuesday, March 10, 2009 at 7:00p.m. in the Rectory/Administration Meeting Room

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