

**CHURCH OF ST. VINCENT PALLOTTI  
FINANCE COUNCIL MEETING  
RECTORY/ADMINISTRATION MEETING ROOM**

*September 9, 2008  
7:00p.m.*

Present: Rev. Msgr. Louis A. Marucci, Pastor  
John Hargrave, Chairperson  
John Bond  
Gerald DeFelicis  
Joseph Dougherty  
Ann Marie Flamini  
John J. Master, Jr.  
Terry Ryan, Trustee  
John Wilson

Absent: Richard J. Hatch, CPA, Trustee

Meeting commenced at 7:07p.m.

Msgr. Marucci opened the meeting with a prayer.

**Approval of Minutes – Meeting of July 8, 2008**

Motion to Accept and Approval of Minutes – Council Member Wilson  
Motion Seconded – Council Member DeFelicis  
Unanimous Approval  
Motion Carried

**Old Business – Minutes of Finance Council Meeting – July 8, 2008**

Renaming of Subcommittees to conform with the *Diocese of Camden, Guidelines for Parish Finance Council*.

Motion to Rename the Subcommittees – Council Member Wilson  
Motion Seconded – Council Member Master  
Unanimous Approval  
Motion Carried

**Review of Parish Registry**

Check Detail – July 1, 2008 through September 8, 2008  
After review, extensive discussion and questions with regard to these documents.

**Action Item** – Administration and Finance Subcommittee to review operating procedures of payment through accounts and/or having bank handle accounts to provide on-going and current balances.†

**Church of Saint Vincent Pallotti**  
**Finance Council Meeting**  
**September 9, 2008**  
**Page Two**

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**Review of Profit & Loss Budget Performance Document**

July 1, 2008 through September 8, 2008

After review, extensive discussion and questions with regard to these documents.

**Action Item** – Administration and Finance Subcommittee to provide ways to reduce budget expenses and the settling of the \$100,000 deficit and \$245,000 debt. ‡

**Subcommittee Chairpersons Selected**

Gerald DeFelicis - Chairperson of Administration and Finance Subcommittee

Joseph Dougherty – Chairperson of Facilities Management Subcommittee

John Hargrave – Chairperson of Stewardship and Development Subcommittee

Msgr. Marucci to serve as ex-officio on all subcommittees.

Meetings can be held with two members participating, either in person or via telephone. Minutes are not required.

**Review of Profit & Loss Budget Performance Document - continued**

July 1, 2008 through September 8, 2008

Discussion transpired with regard to the appropriation of legal fees to defend the rights of the parishioners. It was determined that said funding would be allocated under Account No. 81390, Other Administration Expenses. ‡

**Payment of Legal Fees**

Motion to approve the expenditure of \$5,000 on Canon lawyer fees – Council Member Wilson

Motion Seconded – Council Chairperson Hargrave

Motion to increase available funding for the expenditure to \$10,000 on Canon lawyer fees to defend parish rights – Council Member DeFelicis

Motion Seconded – Council Member Master

**Report to Parish Members**

Administration and Finance Subcommittee to consider an October report to parish members. Presentation from the lectern and type of supplements in the bulletin and website – Council Members DeFelicis and Bond

What information to be presented – Council Chairperson Hargrave and Council Member Master, assisting subcommittee

**Stewardship and Development Subcommittee**

Review Church Bulletins of Christ the King Church, Haddonfield and St. Rose of Lima Church, Haddon Heights provided regarding electronic giving

Determine manner in which to proceed with Stewardship Renewal – Treasure portion

Discuss actions to be considered in response to letter received from the Bishop reminding that the parish goal was not made for the House of Charity. Approach to follow-up with known donors to House of Charity.

**Action Item** – Msgr. Marucci to contact Lynn Cummings Development Consultants for recommendations on strategies to increase contributions in light of present situation.

Motion to Adjourn – Council Chairperson Hargrave  
Motion Moved – Council Member Master  
Motion Seconded – Council Member Wilson  
Unanimous Approval  
Motion Carried

Meeting adjourned 10:05p.m.

**Next Meeting** – Tuesday, November 11, 2008 at 7:00p.m. in the Rectory/Administration Meeting Room

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**Old Business – Minutes of Finance Council Meeting – July 8, 2008**

*Finance report submitted to Diocese to be posted on parish website.*

Msgr. Marucci stated that a meeting was forthcoming to address the needs of the parish website. Chairperson added that the website would be integral to parish life and provide information, including appropriate financial information, to the parishioners.

**Old Business – Minutes of Finance Council Meeting – May 13, 2008**

***Parish Collections***

Msgr. Marucci offered to apprise the Finance Council of the process and procedures regarding the counting of the Parish Collections.

†Parish Registry-Check Detail-July 1, 2008 through September 8, 2008

‡Profit & Loss Budget Performance Document-July 1, 2008 through September 8, 2008